

1st

2021 - 2022

Proceedings of maintenance Committee meeting

TODC / MPC / 2021 - 2022

Date: 12/7/2021

Our department organised maintenance committee meeting on 12/7/2021 in college auditorium at 10.0 AM base on the feedback given by departmental staffs.

Following activities and action plans are discussed

Agenda: College was reopened after Covid due to pandemic situation. Only two departments were instructed to do the treatment during emergency

condition

Suggested to more importance given for sterilisation equipments for proper working

Action taken As per the ~~the~~ instructions all the respective chairs were checked and rectified the problems.

The following members attended the meeting

Designation	Department	Name
Chair person	Office Superintendent/ Manager	Ms. Siddarama
Member (coordinator)	Encharge infrastructure estate officer	Ms. Ravin
Member	Campus Engineer	m. Bineth
Member	Zachry 201	m. Kambaram

member Incharge Purchase fees Mr. Suprabha Raju.

member Incharge Rental equipment Mr. Malay.

- do - do Mr. Raghavendra.

member Incharge housekeeping Mrs. Madhavi.

member Representative from all ~~Retreat~~ department. Dr. Kavitha (oral surgery)

Dr. Aarthi (cong end)

Dr. Praveen (Perio)

Dr. Ravikumar (ortho)

Dr. Divya (PHD)

Dr. Vani (ortho)

Dr. Sneha (Pedo)

Dr. Reema (oral path)

member Hostel warden Boys hostel <sup>ms</sup> Guruswathy

Girls hostel. Mrs. Priyanka

member UG student (female) Mrs. Anwelha

UG student (male) Mr. Rohan.

member P.G. Student (male) Dr. Nikhil, ortho

P.G. Student (female) Dr. Likhita

The following members were absent (Perio)

member Representative Dr. Shival

oral medicine

member Incharge Transport Mr. Raviraju

**Infrastructure and ICT [Maintenance, Upgradation, Condemnation]**

Meeting Information  
Location: College Auditorium

Date:12/07/2021  
Time:11:00 am

**Meeting Minutes – 1st Meeting 2021-2022**

**Committee members:**

DESIGNATION	DEPARTMENT	NAME	MOBILE NO
Chairperson	Office superintendent/ manager	Mr.Siddaramu	9740070049
Member coordinator	Incharge infrastructure estate officer	Mr. Ravi Raju	9886108811
Member	Campus Engineer	Mr. Francis	9845845497
Member	Incharge ICT	Mr. Ekambaram	9901200833
Member	Incharge Purchase and sales	Mr.suprabha Raju	9341072125
Member	Incharge dental equipments	Nataraj	9880162652
Member	Incharge dental equipment	Raghavendra Rao	9880253156
Member	Incharge house keeping	Mrs. madhavi	9742529918
Member	Representatives from all departments	Dr.Shivu[oral medicine] Dr.Kavitha[oral surgery] Dr.Aarti gupta[cons and endo] Dr.Praveen Jayaram[perio] Dr.Ravikumar[prostho] Dr.Divya B.M[PHD] Dr .Vani[ortho] Dr.Sneha[pedo] Dr.Seema[oral path]	9448463926 9769703309 908950226 9980045451 9845808366 9008806666 9886691756 7259784347 9739529836
Member	Incharge Transport	Mr.Ravi Raju	9886108811
Member	Hostel Wardens	Boys hostel- .Gurumurthy Girls hostel- Ms.Priyanka	9902782858 8073058634
Member	UG Student Female	Ms.Anwasha Mohanty	9658993415
Member	UG Student Male	Mr.Rohan bora	9365313947
Member	PG Student Female	Dr.Likitha[Periodontics 1 <sup>st</sup> year]	6301766796
Member	PG Student Male	Dr.Nikhil[Orthodontics 1 <sup>st</sup> year]	9742610876

  
Chairperson  
Infrastructure & ICT Committee

Dean and Director  
The Oxford Dental College, Bannamangala  
Hosur Road, Bengaluru - 560 066

2021 - 2022 (2<sup>nd</sup>)

## Proceedings of Maintenance Committee Meeting

TODC / MDC / 2021-2022

Date: 11/10/2021.

Our department organised maintenance committee meeting on 11/10/2021 in college auditorium at 11:00 AM based on the feedbacks given by the departmental staff.

Following activities & action plans are discussed.

Agenda:- IED projector in the seminar hall was not working. All departments were instructed to check all the necessary equipments.

Action taken:- As per the instructions all the concerned departments were checked & necessary action was taken.

Following members attended the meeting:

Designation	Department	Name:
Chairperson	Office Superintendent / manager	Mr. Siddaraman
Member coordinator	Incharge infrastructure estate office	Mr. Ravi Raju
Member	Campus engineer	Mr. Ramani
Member	Incharge IET	Mr. Kamalakar
Member	Incharge purchase & Sale	Mr. Suprabha
Member	Incharge dental equipments	Nataraj
Member	Incharge dental equipments	Raghu

member	Incharge housekeeping	MA	Mrs Madhava
member	Representative from all departments		Dr Shree (oral med) Dr Kanta (oral med) Dr Aarthi (cong end) Dr Pranav (perio) Dr Ranikumar (perio) Dr Divya B. (PHD) Dr Vani (ortho) Dr Sneha (pedo) Dr. Srema (oral path)
member	Incharge transport		Mr. Ravi Raju
member	Hostel warden		Boys - hostel - Guvamuthy
Member	UG student female		Ms. Anvesha
Member	UG student male		Mr. Rohan Bora
Member	PG student female		Dr. Lakshmi (perio) (stgn)
Member	PG student male		Dr. Nikhil (ortho) (stgn)

Following members were absent .

Member	Hostel warden		Girls hostel - Ms. Priyanka
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Infrastructure and ICT [Maintenance, Upgradation, Condemnation]

Meeting Information

Date: 11/10/2021

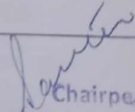
Location: College Auditorium

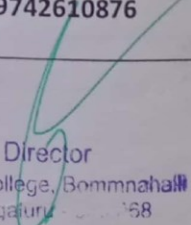
Time: 11:00 am

Meeting Minutes – 2<sup>nd</sup> Meeting 2021-2022

Committee members:

DESIGNATION	DEPARTMENT	NAME	MOBILE NO
Chairperson	Office superintendent/ manager	Mr.Siddaramu	9740070049
Member coordinator	Incharge infrastructure estate officer	Mr. Ravi Raju	9886108811
Member	Campus Engineer	Mr. Francis	9845845497
Member	Incharge ICT	Mr. Ekambaram	9901200833
Member	Incharge Purchase and sales	Mr.suprabha Raju	9341072125
Member	Incharge dental equipments	Nataraj	9880162652
Member	Incharge dental equipment	Raghavendra Rao	9880253156
Member	Incharge house keeping	Mrs. madhavi	9742529918
Member	Representatives from all departments	Dr.Shivu[oral medicine] Dr.Kavitha[oral surgery] Dr.Aarti gupta[cons and endo] Dr.Praveen Jayaram[perio] Dr.Ravikumar[prostho] Dr.Divya B.M[PHD] Dr .Vani[ortho] Dr.Sneha[pedo] Dr.Seema[oral path]	9448463926 9769703309 908950226 9980045451 9845808366 9008806666 9886691756 7259784347 9739529836
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Member	UG Student Female	Ms.Anwasha Mohanty	9658993415
Member	UG Student Male	Mr.Rohan bora	9365313947
Member	PG Student Female	Dr.Likitha[Periodontics 1 <sup>st</sup> year]	6301766796
Member	PG Student Male	Dr.Nikhil[Orthodontics 1 <sup>st</sup> year]	9742610876

  
Chairperson  
Infrastructure & ICT Committee

  
Dean and Director  
The Oxford Dental College, Bommalahalli  
Hosur Road, Bengaluru - 560068

2021-2022 (3<sup>rd</sup>)

## Proceeding of Maintenance Committee Meeting

FOPE / MOC / 2021-2022 (3<sup>rd</sup>)

Date 10/1/2022

Our department organised maintenance committee meeting on 10/1/2022 in college auditorium at 11:00 am and on feedback given by departmental staffs.

Following activities & action plans are discussed.

- Agenda:-
- 1) Complaints from conservator regarding the tray in the pg section not working
  - 2) All the department complained regarding water supply
  - 3) Tube lights were not working in the lab

### Actions taken:-

Necessary action was taken for tray head repair. Instructed to the plumber for providing continuous supply of water. Informed campus electrician regarding lights.

Following members attended the meeting:-

Designation	Department	Name
Chairperson	Office Superintendent / Manager	Mr. Siddaram
Member coordinate	Incharge infrastructure estate office	Mr. Davi Raja Francis
Member	Campus engineer	Mr. K. K. Prasad
Member	Incharge ICT	Mr. Ekambaram

Member. Incharge purchase of Sale.

Member. Incharge dental equipments  
Incharge dental equipments      Nataraj  
Raghavender  
Rao

Member Incharge house keeping      Mrs. Madhavi

Member. Representatives from all departments  
Dr. Shiva (oral med)  
Do. <sup>Deepa</sup> ~~Kavitha~~ (O. Surgery)  
Do. <sup>Jayakumari</sup> ~~Haritha~~ (con gen) <sup>perio</sup>  
Do. Praveen (perio)  
Do. Ranikuma (ortho)  
Dr. Anita (PHD)  
Do. Kadhu (ortho)  
Dr. Kiran (pedo)  
Dr. Srama (path)

Member. Incharge transport      Mr. <sup>Bhaskar</sup> ~~Ravi~~ <sup>Deepa</sup>

Member. Hostel warden  
Boys hostel - <sup>Dayanath</sup> ~~Bhaskar~~  
Girls hostel - <sup>Pragata</sup> ~~Elsamma~~

Member. UG. Student female      Ms. ~~Anandha~~ <sup>Jeyfu</sup>  
UG student male      Ms. Jagannath

Member. PG Student female      Dr. <sup>Indu</sup> ~~Indira~~ (ortho) <sup>(periodont)</sup>  
<sub>(1st year)</sub>

PG. student male.      Dr. <sup>Nikki</sup> ~~Nikki~~ (ortho) <sup>(1st year)</sup>  
<sub>(cont.)</sub>



CRT-4  
(4.5.2) - DUC-1  
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Infrastructure and ICT [Maintenance, Upgradation, Condemnation]

Meeting Information

Date: 10/01/2022

Location: College Auditorium

Time: 11:00 am

Meeting Minutes - 3<sup>rd</sup> Meeting 2021-2022

Committee members:

DESIGNATION	DEPARTMENT	NAME	MOBILE NO
Chairperson	Office superintendent/ manager	Mr.Siddaramu	9740070049
Member coordinator	Incharge infrastructure estate officer	Mr. Ravi Raju	9886108811
Member	Campus Engineer	Mr. Francis	9845845497
Member	Incharge ICT	Mr. Ekambaram	9901200833
Member	Incharge Purchase and sales	Mr.suprabha Raju	9341072125
Member	Incharge dental equipments	Nataraj	9880162652
Member	Incharge dental equipment	Raghavendra Rao	9880253156
Member	Incharge house keeping	Mrs. madhavi	9742529918
Member	Representatives from all departments	Dr.Shivu[oral medicine] Dr.Kavitha[oral surgery] Dr.Aarti gupta[cons and endo] Dr.Praveen Jayaram[perio] Dr.Ravikumar[prostho] Dr.Divya B.M[PHD] Dr .Vani[ortho] Dr.Sneha[pedo] Dr.Seema[oral path]	9448463926 9769703309 908950226 9980045451 9845808366 9008806666 9886691756 7259784347 9739529836
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Member	UG Student Male	Mr.Rohan bora	9365313947
Member	PG Student Female	Dr.Likitha[Periodontics 1 <sup>st</sup> year]	6301766796
Member	PG Student Male	Dr.Nikhil[Orthodontics 1 <sup>st</sup> year]	9742610876

Chairperson  
Infrastructure & ICT Committee

Dean and Director  
The Oxford Dental College, Bommalahalli  
Hosur Road, Bangalore - 560 068

C.R. 7 - 4 - DDC  
 4.5.2 -  
 2021-2022

4<sup>th</sup>  
 4

Proceedings of Maintenance Committee Meeting

Date: - 11/4/2022

TBDC / MDC / 2021-2022

Our department organized maintenance committee meeting on 11/4/2022. In college auditorium at 10:00am based on feedback given by departmental staff.

Following activities & action plans are discussed

Agenda: - (1) C79 front loading autoclave in ortho dept not working  
 2) All departments were instructed to check all the dental chairs & lab. equipment for upcoming BDC practice exam

Action taken: - Autoclave heating coil replaced in ortho dept  
 All the dental chairs repaired for practice exam

Following members attended the meeting.

Designation	Department	Name
Chairman	Office superintendent/manager.	Mr. Siddarama
Member coordinator	Incharge infrastructure estate office	Mr. Francis
Member	Incharge Campus engineer	Mr. Prasad
Member	Incharge ICT	Mr. Ekambaram
Member	Incharge Purchase & Sale.	Mr. Suprabha

Member	Incharge dental equipment	Nataraj.
Member	Incharge dental equipment	Raghavendu Rao.
Member	Incharge house keeping	Mrs Madhavi
Member.	Representative from all depart	Dr Shrinu (Coro <sup>med</sup> ) Dr. Deepa (Coro <sup>sug</sup> ) Dr. Jayalenu (Coro & ento) Dr. Praveen (perio.) Dr. Ramikumar (prosthodontics) Dr. Anurag (PND) Dr. Radhika (ortho) Dr. Kiran (perio) Dr. Seema (Coro & pm)
Member.	Incharge transport	Mr. Guaru
Member -	Hostel warden	Boys hostel - Dayanad Girls hostel - Elsamma. (A)
Member.	UG Student female UG Student male.	Jennifer. Jaganath.
	PG student female - PG Student Male	Indu Jori (ortho) Yogesh (Coro)

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10/9/22

Infrastructure and ICT [Maintenance, Upgradation, Condemnation]

Meeting Information

Date:11/04/2022

Location: College Auditorium

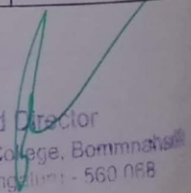
Time:11:00 am

Meeting Minutes – 4<sup>th</sup> Meeting 2021-2022

Committee members:

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